

Holiday Inn
10630 Fremont Pike
Perrysburg, OH 43551
t: 419.874.3111
1.800.HOLIDAY
www.hifq.com



Weddings by Holiday Inn French Quarter

Thank you for considering the Holiday Inn French Quarter for your upcoming wedding reception. We appreciate your thinking of us for your special day! The following policies will serve as a guideline in your planning process to ensure a successful and enjoyable reception by all.

Upon reserving your reception, a non-refundable deposit will be due with the signed contract within fifteen (15) business days to secure your date on a definite basis. An additional non-refundable deposit will be due within ninety (90) days prior to the event. All deposit payments will be applied to the total charges.

The estimated balance of all costs will be due by or before seven (7) business days prior to the event. Any additional charges that may be incurred on the day of the event will be payable in full on that day.

Your menu selections and detailed arrangements must be received no later than two (2) months prior to your event. Wedding package pricing is guaranteed up to sixty (60) days prior to event date.

Our wedding packages are designed for a minimum of 200 guests for our elegant Depot Ballroom and, a minimum of 100 guests for the uniquely beautiful Jackson Square Atrium.

All food and beverage must be provided through the hotel. However, your wedding cake can be provided by the bakery of your choice. Any alcoholic beverages not provided as part of the wedding package will be considered unauthorized and be removed and discarded from the event.

Final guaranteed meal count will be due seven (7) business days prior to the event. The final meal count cannot be reduced after the guarantee is given; however, you may increase the count up to seventy-two (72) hours prior to the

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event. If attendees exceed the dinner guarantee on the date of the event, charges will be made accordingly; however, menu substitutions may be necessary.

For the safety of our guests, leftover food and beverage cannot be removed from the premises following the event.

The facility and wedding package includes a maximum of six (6) hours from access to completion. Additional rental charges may apply if additional access time is needed for unusual set up or vendors (florist, decorator, bakery or entertainment). Delivery and access time for vendors will be at the discretion of the hotel, must be established prior to the event, and will be subject to hotel's availability.

Confetti, glitter, or similar items are not permitted; additional cleaning and labor charges may be assessed with any unauthorized use of those items. All decorations and vendor items must be removed at completion of the event.

Additional labor charges may apply if room setup changes (different than originally contracted) are made on the day of the event.

The hotel management reserves the right to inspect, monitor, and control all events. Liability for any damage to the premises will be the responsibility of, and charged to, the sponsoring person or organization. The hotel cannot assume responsibility for loss of or damage of any items brought into the space prior to, during, or following the event.

Prices and policies are subject to change without notice.